

## **Student Grants Application Questions**

### **CONTACT INFORMATION**

FIRST NAME:

LAST NAME:

EMAIL ADDRESS:

JHU EMAIL ADDRESS (IF DIFFERENT FROM EMAIL ABOVE):

PHONE NUMBER:

### **STUDENT GROUP INFORMATION**

NAME OF STUDENT GROUP:

NUMBER OF PEOPLE IN STUDENT GROUP:

PLEASE PROVIDES THE NAMES AND EMAILS OF NON-GRADUATING OFFICERS ON YOUR PROJECT WHO WILL BE RESPONSIBLE FOR FILLING OUT YOUR FINAL REPORT IF YOU ARE NOT ABLE TO COMPLETE IT:

GIVE A BRIEF STATEMENT OF THE PURPOSE AND HISTORY OF THE ORGANIZATION:

### **COST CENTER / INTERNAL ORDER AND FUND NUMBERS**

*You must have these numbers in order to advance to the following pages of this application. Application will not be accepted without these numbers.*

*This is the account number for your student organization used to transfer awarded grant money - if you do not know these numbers please reach out to your organization's treasurer and advisor. If neither of them know it you can reach out to your school's student life office or student government organization.*

COST CENTER / INTERNAL ORDER NUMBER:

FUND NUMBER:

ADMINISTRATOR OF THE ACCOUNT NAME:

ADMINISTRATOR EMAIL ADDRESS:

ADMINISTRATOR PHONE NUMBER:

**Optional: STAFF/FACULTY LIAISON/ADVISOR/PROJECT MANAGER**

*Historically, advisors have filled a need for the application. In some cases, they have a meaningful impact on or participate in the proposed project. If the latter is true – that a JHU staff or faculty member makes a great impact on your work or your group’s ability to complete its work – please list them here. We are happy to learn of cross-departmental involvement in student grant-funded projects.*

LIAISON NAME:

LIAISON EMAIL ADDRESS:

LIAISON PHONE NUMBER:

**PROJECT BASICS**

*Give details of how the funds will be used, including project date, location and types of activities*

NAME OF PROJECT:

WHAT IS/ARE YOUR PROJECT DATE(S)? IF IT IS AN ONGOING PROJECT PLEASE STATE A START AND END DATE. (MM/DD/YYYY):

PROJECT LOCATION(S):

IN ONE TO TWO SENTENCES, SUMMARIZE THE PROJECT FOR WHICH FUNDING IS BEING SOUGHT (Max. 1,500 characters):

NARRATIVE DESCRIPTION OF PROJECT (Max. 2,500 Characters):

**PROJECT DETAILS**

BRIEF STATEMENT OF PROJECT PURPOSE:

*List prior funding history from the Johns Hopkins Alumni Association. If you have requested funding multiple times, please list the 5 most recent years in reverse chronological order.*

History #1

YEAR:

AMOUNT REQUESTED:

AMOUNT RECEIVED:

*State why this project is important to your organization and how it will contribute to the JHU community by enhancing academics, extracurricular activities, student life, and/or community service.*

THE PRIMARY GOAL OF THIS PROJECT IS TO ENHANCE: Academics, Community Service, Extracurricular Activities, or Student Life

THE SECONDARY GOAL OF THIS PROJECT IS TO ENHANCE: Academics, Community Service, Extracurricular Activities, or Student Life

WHICH OF THE FOLLOWING BEST DESCRIBES THIS APPLICATION:

- Our group has never applied for a JHU Alumni Association Student Grant Before
- Our group has applied for a JHU Alumni Association Student Grant before, but this is an application for a new project
- Our group is applying for a JHU Alumni Association Grant to continue a project that was funded by the Alumni Association in the past
- Our group is applying for a JHU Alumni Association Student Grant to repeat a project that was funded by the Alumni Association in the past
  - A continuing project is one that takes more than a year to complete.
  - A repeated project is an activity that is completed in the year, but is done again from start to finish in the following year.

**IF THIS PROJECT WAS FUNDED IN THE PAST, WAS YOUR EVENT FROM LAST YEAR AFFECTED BY THE COVID-19 PANDEMIC? IF SO, HOW? WHAT LESSONS DID YOU LEARN THAT YOU'LL APPLY TO THIS YEAR'S APPLICATION? DO YOU HAVE A PLAN B IN THE EVENT THERE IS A PANDEMIC-RELATED RESURGENCE? EVEN IF YOUR PROJECT WAS NOT IMPACTED BY COVID-19, LIST THE CHANGES THAT STRENGTHEN THIS PROJECT FROM PAST APPLICATIONS. IF NONE, WRITE "NO CHANGES. (Max. 1,500 Characters)**

HOW MANY YEARS HAS THIS GROUP BEEN IN EXISTENCE?:

HOW MANY YEARS HAS THIS PROJECT BEEN CARRIED OUT?:

### **PROJECT DEVELOPERS**

ENTER THE PERCENTAGE NUMBER THAT THE FOLLOWING JHU SCHOOLS/DIVISIONS ARE REPRESENTED IN THE DEVELOPMENT & EXECUTION OF THE PROJECT:

*If the School/Division is NOT represented in this project, enter 0 in its field. Total must equal 100*

KRIEGER SCHOOL OF ARTS AND SCIENCES:

WHITING SCHOOL OF ENGINEERING:

CAREY BUSINESS SCHOOL:

EDUCATION:

PEABODY:

NURSING:

MEDICINE:

NITZE SCHOOL OF ADVANCED INTERNATIONAL STUDIES:

BLOOMBERG SCHOOL OF PUBLIC HEALTH:

APPLIED PHYSICS LABORATORY:

CENTER FOR TALENTED YOUTH:

ALUMNI

NON-HOPKINS COMMUNITY:

OTHER:

## **PROJECT AUDIENCE**

ANTICIPATED NUMBER OF AUDIENCE:

*Anticipated number of people the project will reach (number of people at event, number of people affected by project, etc.)*

WHAT PERCENTAGE OF THE TARGET POPULATION COMES FROM THE FOLLOWING GROUPS?

*If a group below is NOT represented in this project, enter 0 in its field. Total must equal 100.*

KRIEGER SCHOOL OF ARTS AND SCIENCES:

WHITING SCHOOL OF ENGINEERING:

CAREY BUSINESS SCHOOL:

EDUCATION:

PEABODY:

NURSING:

MEDICINE:

NITZE SCHOOL OF ADVANCED INTERNATIONAL STUDIES:

BLOOMBERG SCHOOL OF PUBLIC HEALTH:

APPLIED PHYSICS LABORATORY:

CENTER FOR TALENTED YOUTH:

ALUMNI

NON-HOPKINS COMMUNITY:

OTHER:

## **RECOGNITION**

*Please refer to the JHU Alumni Association mission here. Consider such things such as how this project furthers JHU Alumni Association goals and objectives, benefits the JHU Alumni Association in terms of its relationship with students and with the community, and/or prepares current students for their role as an alumni. For example, describe such things as student/alumni interaction.*

HOW WILL THIS PROJECT PROMOTE AND FURTHER THE MISSION OF THE JHU ALUMNI ASSOCIATION?

HOW WILL THE JHU ALUMNI ASSOCIATION SUPPORT BE RECOGNIZED BEFORE, DURING AND AFTER THE PROJECT/ACTIVITY? PLEASE BE AS SPECIFIC AS POSSIBLE:

PRE-MARKETING:

DURING EVENT:

POST EVENT PUBLICITY:

## **BUDGET**

HOW MUCH TOTAL FUNDING (FROM ALL SOURCES) IS REQUIRED FOR THIS PROJECT?

AMOUNT REQUESTED (MAXIMUM \$1,500)

LIST OTHER SOURCES OF FUNDING THAT HAVE BEEN SOLICITED FOR THIS PROJECT. IF ANY OF THESE FUND HAVE BEEN RECIEVED, PLEASE PROVIDE THE AMOUNT.

FOR EXAMPLE:

Donor/Sponsor	Amount Requested	Amount Received
Member Solicited Donation	7000	2000

### Other Funding Source #1

DONOR/SPONSOR 1:

AMOUNT REQUESTED 1:

AMOUNT RECEIVED 1:

### Other Funding Source #2

DONOR/SPONSOR 2:

AMOUNT REQUESTED 2:

AMOUNT RECEIVED 2:

### Other Funding Source #3

DONOR/SPONSOR 3:

AMOUNT REQUESTED 3:

AMOUNT RECEIVED 3:

Other Funding Source #4

DONOR/SPONSOR #4:

AMOUNT REQUESTED #4:

AMOUNT RECEIVED #4:

**TOTAL NEEDED**

*Please outline and upload a detailed budget for the project or event. Include a description of the item, number of items, cost per item, and total cost of item.*

**REMEMBER TO INCLUDE ANY JHAA STUDENT GRANT FUNDS THAT YOU RECEIVED FOR YOUR 2019 and/or 2020 PROJECT THAT WENT UNUSED AND HAVE BEEN ROLLED OVER TO 2021 DUE TO THE PROJECT BEING RESCHEDULED FOR 2021 IN THE "FUNDS FROM 2019 and/or 2020 STUDENT GRANT".**

- *Documentation may be requested for any item.*
- *Please see multiple examples of good and bad budgets below*

Budget Examples:

Good Budgets:

Example 1

Example 2

Example 3

Example 4

Example 5

Example 6

Bad Budgets:

Example 1

Example 2

PROVIDE A DETAILED NARRATIVE BUDGET FOR ITEMS WHICH JHU ALUMNI ASSOCIATION FUNDS WILL BE USED FOR AND WHY ARE THEY IMPORTANT TO YOUR EVENT AND FURTHER THE MISSION OF YOUR ORGANIZATION. IF THIS APPLICATION IS IN SUPPORT OF A PROJECT THAT WAS ORIGINALLY SLATED TO OCCUR IN THE 19-20 OR 20-21 ACADEMIC YEARS AND WAS POSTPONED TO THE 21-22 ACADEMIC DUE TO COVID RESTRICTIONS, PLEASE ADDRESS HOW THIS ADDITIONAL FUNDING WOULD DEEPEN YOUR PROJECT'S IMPACT? (Max. 1,500 Characters)

*Applicants- please use the following budget sheet as a template for your submission. Changes may be made to the categories and line items as needed to fit your project.*

PLEASE ATTACH A FULL WORKING BUDGET FOR YOUR PROJECT/ORGANIZATION:

### **E-SIGNATURE AND FINAL SUBMISSION**

Before you submit, you must agree to the following statement via electronic signature.